

**CITY OF CUDAHY**  
**PUBLIC RECORDS NOTICE**  
**State Statute 19.34(1)**

The City of Cudahy provides public safety, public works, public health, library services, assessment, inspection and engineering services to the residents of the City of Cudahy as well as general office support.

All of the aforementioned constitute public offices for the purposes of the Wisconsin public records laws, including the elected positions of Ryan McCue, Mayor; Alderpersons Joseph Mikolajczak, Mary Schissel, Mark Otto, Jason Litkowiec and Thomas Pavlic, City Attorney Paul Eberhardy, Municipal Judge John Zodrow, City Clerk/Treasurer Robert Goss and City Comptroller James Williamson.

The City has designated a Custodian of Public Records for all City records with the exception of the Fire Department, Police Department, Health Department and the Engineering Department in order to meet its obligations under State Public Records Laws. Members of the public may obtain access to the City's Public Records, or obtain copies of these records, by making an oral or written request of the City's Custodian of Public Records during the City's office hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. Such requests should be made to:

Robert Goss, City Clerk  
Designee: Carolyn Toms-Neary, Director of Office Services

The City may bill requestors \$.25 per paper copy. The charge for electronic information is \$.25 for each computer generated page, \$75.00 city wide voter listing, \$60.00 tax roll and \$.50 per label. Photographs are \$2.00 per print (regular size); Actual and necessary and direct cost of video/audio CD copy is \$10.00 per tape/CD plus \$12.00 per page for a transcript of the recording, if a transcript of the recording is requested. If the cost of request exceeds \$50.00, search hour fees will be \$13.56 per hour. In addition, necessary cost of mailing, shipping via special delivery, next day delivery or the fees involved with a delivery service will be charged. Should the cost of locating a record retained by the City Clerk's Office exceed \$50.00, that cost will be charged to the person making the request. If they total estimated cost of any fee or fees proposed for the providing of a record retained by the Cudahy City Clerk's Office exceed \$5.00, prepayment is required for the compliance with request.

Requesters appearing in person may be asked to make their own copies or the City may make copies for requesters at its discretion. All requests will be processed as soon as practicable and without delay.

Ryan McCue,  
Mayor